



**CITY OF WALLED LAKE
PARKS & RECREATION COMMISSION
MONDAY, FEBRUARY 13, 2017**

The Meeting was called to order at 7:32 p.m.

ROLL CALL: Moore, Cheney, Costanzo, Palmer, Rondeau

ABSENT: Loch

OTHERS PRESENT: Recording Secretary Joyce

REQUESTS FOR AGENDA CHANGES:

Commissioner Costanzo would like to add Movies in the Park after Farmers Market in New Business.

APPROVAL OF MINUTES:

**P&R 02-01-17 APPROVAL OF THE JANUARY 9, 2017, PARKS AND
RECREATION COMMISSION MEETING MINUTES**

Motion by Palmer, seconded Costanzo, **CARRIED UNANIMOUSLY:** To approve the January 9, 2017, Parks and Recreation meeting minutes.

COMMUNICATION: None

AUDIENCE PARTICIPATION: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Easter Egg Hunt

Secretary Joyce reported that there were 3260 eggs plus two boxes of new eggs. Last year we did about 3200 eggs and had leftovers after the event. The residents at the Villa are willing to once again stuff eggs with candy. The Commission would like to ask Evan Yezbick to once again be the Easter Bunny. Secretary Joyce will try and get in contact with him.

The Commission felt that Hershey Kisses and Starburst and Tootsie Rolls were good candy selections for the Easter eggs. Commissioner Rondeau will purchase the candy this year.

Commissioner Costanzo said he has submitted a Donation Request with Kroger for coffee and donuts for the volunteers that work the Easter Egg Hunt. He has also posted the event on the City Parks & Recreation Facebook page.

Chairman Moore will once again help with the copying and distribution of Easter Egg Hunt fliers.

2. Memorial Day Parade

The Commission went over the checklist and parade preparation will start this month. Discussion was held regarding a potential Grand Marshall. Secretary Joyce suggested Robert Buck who is a resident of Walled Lake. Harold Rudolph was also mentioned. Chairman Moore said he would try and get in touch with Mr. Buck and Commissioner Rondeau would try and contact Mr. Rudolph.

Secretary Joyce will be sending out parade applications and military invite letters within the next two weeks.

3. Concerts

Chairman Moore has been in contact with some of the bands that have expressed interest in the summer concerts. There are eight Wednesdays in June and July this summer. The Commission would like to get some new bands on the schedule but does the Commission want to invite the bands from previous years. It was felt that maybe the concerts should be moved to the July/August Wednesdays instead of those in June and July.

Commissioner Costanzo suggested setting a "Movie in the Park" night and then work in the concert dates. It was decided to have the Movie night August 26th with a rain makeup date of September 9th. Commissioner Costanzo will follow up with the movie production company and the screen company as well as the food vendors.

Concerts dates were decided to be held later in the summer; and start the concerts on Wednesdays beginning June 21st and run them through August 16th. No concert would be held on July 5th.

Commissioner Costanzo said he would try and get a corporate sponsor to sponsor one or more of our summer concerts to help defray band costs.

The Commission felt that the Last Man Standing Band, Laughing Madmen, and the G.L.Bums should be asked back to perform.

4. Farmers Market

Secretary Joyce will be sending out applications this week. The market will open on Wednesday, May 3rd. She stated that there is a lot of new potential vendors interested in the market.

5. Movies in the Park

Date of the movies will be August 26th as previously discussed with the Summer Concert discussion. Cancellation of last year's movie is on hold with the movie company and the movie screen company.

There was discussion as to whether the Commission should approach City Council to see if leftover funds appropriated for an event can be rolled to another Park & Recreation event; specifically, Market Day Funds be rolled to Concerts fund. This would give the Commission more money to contract bands.

**P&R 02-02-17 MOTION TO APPROACH CITY COUNCIL TO SEE ABOUT
USING UNUSED MARKET DAY FUNDS FOR THE
CONCERT/MOVIE LINE ITEM FUND**

Motion by Costanzo, seconded Rondeau, CARRIED UNANIMOUSLY: To approach City Council about using unused funds from Market Day for forthcoming concerts.

6. New Summer Event

Secretary Joyce stated the City Council has decided to merge the Market Day event to the same day as the Walled Lake Fireworks which is June 24, 2017.

Commissioner Palmer stated that there is absolutely no parking within the City the evening of the fireworks. He stated that it is hard to maneuver through the crowds with a bicycle yet alone a vehicle. Getting out of there during the evening would be a big problem.

Commissioner Costanzo attended the City Council meeting and was told that someone would get back to him within two weeks with more details on the event but he has not yet been contacted. He said that the DDA would be involved in with the event. He is concerned about the timing of the event as it is only four months away.

Secretary Joyce stated that a new application will need to be done or the approved one would need to be updated. She also felt that a letter should go out to the vendors. This should be done and then brought back to the Commission next month for approval.

Secretary Joyce stated that she had received an email from Dori Matkowski at Dance Dynamics hoping Market Day would be held again in August. She is celebrating her 35th year in business this year.

**P&R 02-03-17 MOTION TO AMEND THE FORMER MARKET DAY
APPLICATION TO REFLECT THE NEW DATE OF
JUNE 24, 2017, WITH HELP FROM THE DDA OUTLINING
SPECIFICS AND THE SCOPE OF THE EVENT.**

Motion by Costanzo, seconded Rondeau, CARRIED UNANIMOUSLY: To revise the Market Day application with a June 24, 2017 date and along with the DDA get a scope of the event and the logistics.

It was suggested that a letter be sent with the application letting vendors know that the Market Day event has moved to a new date. It was felt that the scope of the entire event was needed and the times of the activities was needed. Layout of the event area is also needed.

OTHER BUSINESS:

Secretary Joyce mentioned that port-a-john's quotes had been received from Metro-Environmental but they included the Market Day port-a-johns. The commissions discussed the port-a-johns and decided to remove the Market Day port-a-johns entirely.

**P&R 02-04-17 MOTION TO DELETE THE PORT-A-JOHN'S QUOTED FOR
MARKET DAY FROM METRO ENVIRONMENTAL**

Motion by Rondeau, seconded Cheney, CARRIED UNANIMOUSLY: To delete the quote for Market Day port-a-johns from the quote from Metro Environmental.

The Commission thanked Secretary Janell Joyce and the DPW for their hard work and support to the Parks & Recreation.

P&R 02-05-17 ADJOURNMENT

Motion by Moore, seconded by Rondeau, CARRIED UNANIMOUSLY: To adjourn the meeting at 9:16 p.m.

Janell Joyce
Recording Secretary

Timothy Moore
Chairman